

HVS STUDENT DIRECTORY INFORMATION, PHOTOGRAPH AND VIDEO RELEASE FORM

GENERAL INFORMATION

This form is provided to inform parents, legal guardians, and eligible students that at the discretion of the Henry Viscardi School ("HVS") and/or its School Leader the HVS may use and/or release photographs and videos of your child for purposes and uses including but not limited to, public information, online professional training, broadcasts, the organization's (HVS and the Viscardi Center) hosted websites, promotional/fundraising purposes, newsletters, yearbooks, athletic programs, news releases, and/or directory information including but not limited to the name of student, participation in school activities or sports, dates of attendance, degrees, and awards received.

Parents and eligible students have a right to opt out of the inclusion of information about the student as directory information, photo/image, and student work under **FERPA**.

ABOUT FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students." Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, under certain conditions that are set forth in the regulations (34 CFR § 99.31). The HVS may disclose appropriately designated "directory information" without written consent, unless you have advised the HVS to the contrary in accordance with the requirements set forth herein.

CONSENT

Parents, guardians, and eligible students who do not wish to release any of the above information must make a specific request in writing to the Head of School by the last day of September **each school year**. Failure to make such a request shall be deemed consent to release, provide or publish the directory/photo/video information without your prior written consent. Please note that permission can be modified or withdrawn at any time by writing a letter to HVS with new instructions or completing a new form.

☐ No, I do not give my consent to the Henry Viscardi School to release directory information or use photo or video images taken of my child in school brochures, advertisements for the school, on the website, in social media, and other school publications as set forth above.

Student's Full Name

Grade

Parent/Legal Guardian Signature

Date